

*Chatsworth High School*  
College Application Guidelines

# It's Time to Apply to College!

## Community College:

- Apply online by February of your Senior Year
- Contact Testing Office about taking any Assessment Exams

## California State University (CSU):

- Applications available online at [www.csumentor.edu](http://www.csumentor.edu), October 1<sup>st</sup>-November 30<sup>th</sup>. **Deadline is November 30<sup>th</sup>!!**
- List A-G courses taken 9<sup>th</sup>-11<sup>th</sup> grade. *GPA factors all A-G courses taken 10<sup>th</sup> and 11<sup>th</sup> grade only.*
- SAT Reasoning (Critical Reading & Math only) or ACT required, taken no later than December of Senior Year. ***Send best scores to CSU Mentor for all CSU's to receive.*** To send SAT Scores, use Code 3594.
- Application Fee or fee waiver applied for directly on application
- After application is complete, check portals and emails frequently for updated information and requests from specific campuses.

## University of California (UC):

- Applications available online at [www.universityofcalifornia.edu](http://www.universityofcalifornia.edu), November 1<sup>st</sup>-30<sup>th</sup>. **Deadline is November 30<sup>th</sup>!!**
- Comprehensive application—must list classes (A-G courses taken 9<sup>th</sup>-11<sup>th</sup> grade,) activities, awards, work experience. *GPA factors all A-G courses taken 10<sup>th</sup> and 11<sup>th</sup> grade only.* **When inputting awards and activities, be specific and provide brief description.**
- Two Personal Statements (1000 words total). When completing the UC Personal Statement, be sure to stay within 1000 word limit for both essays. Be clear, concise, and to the point. **Complete essay separately then cut and paste into the application (do not compose on the application.)**
- SAT Reasoning or ACT (required) **and** SAT Subject Exams (optional) taken no later than December of Senior Year. ***Send best composite scores to one UC campus for all UC's to receive.***
- Application Fee or fee waiver applied for directly on application
- After application is complete, check portals and emails frequently for updated information and requests from specific campuses.

## Private/Out of State Colleges and Universities

- Deadlines vary (most due by mid-January, but some as early as December 1<sup>st</sup>)
- Apply online directly at the school's site or through *Common Application* at [www.commonapp.org](http://www.commonapp.org)
- Comprehensive application – must list classes, activities, awards, work experience. *GPA factors all classes taken 9<sup>th</sup>-11<sup>th</sup> grade; GPA and Ranking taken into consideration.*
- **Secondary School Report** from Counselor (includes Letter of Recommendation and Transcripts.) ***Must be requested from Counselor at least 2 weeks before application is due!!*** *Please fill out **Brag Sheet** (completed by you) and have 2 **Student Information Sheets** (completed by teachers who know you well) returned before requesting a Letter of Recommendation from your Counselor. Forms are available online at the CHS College Center website.*
- Letters of Recommendations from Academic Teachers are needed (please request in a timely manner, at least 2 weeks before application is due.)
- SAT Reasoning or ACT and sometimes SAT Subject Exams required (check college admission requirements)
- Applications include several essays and/or personal statements, and in addition to *Common Application*, may request supplemental application
- Application Fees vary per school; fee waivers available on Common Application, through College Board, or other mean

Visit the CHS College Center or [www.chscollegecenter.org](http://www.chscollegecenter.org) for upcoming workshops and events!  
Meet with College Reps and Weekly Reps as they are available.